INTRA-AFRICA Academic Mobility Scheme

LEARNING AGREEMENT – degree-seeking mobility

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Planned period of mobility: ...................................... from (month/year) ...................................... | | | | | | |
| Staff  member | Last name(s) | Firstname(s) | Nationality | Sex | Type of staff | E-mail/phone |
|  |  |  | [M/F] | [Administrative  /Academic] |  |
| Home  Institution | Name | Faculty/Department | Address | | Country | Contact person name/email/phone |
|  |  |  | |  |  |
| Host  Institution | Name | Faculty/Department | Address | | Country | Contact person name/email/phone |
|  |  |  | |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Table A to be filled in and signed before the mobility i : | | | | |
| Type of degree to be awarded  at the end of the mobility | |  | | |
| Title of the degree | |  | | |
| Details of the Study Programme at the Host Institution (optional): | | | | |
| Component ii code  (if any) | Component title at the Host Institution  (as indicated in the course catalogue iii ) | | Semester  [e.g. autumn/spring term] | Number of agreed credits (or equivalent) to be awarded by the Host Institution upon successful completion |
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| --- | --- | --- | --- | --- | --- |
| Commitment  By signing this document, the student and the Host Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by them. The Host Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. | | | | | |
| Commitment | Name | Email | Position | Date | Signatureiv |
| Student |  |  | Student |  |  |
| Responsible person at the  Host Institution v |  |  |  |  |  |

INTRA-AFRICA Academic Mobility Scheme

LEARNING AGREEMENT degree-seeking mobility - amendment vi

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Table A2 to be filled in and approved in case of exceptional changes: | | | | | |
| Type of degree to be awarded at the end of the mobility | |  | | | |
| Title of the degree | |  | | | |
| Details of the changes in the Study Programme at the Host Institution (optional): | | | | | |
|  | | | | | |
| Component code  (if any) | Component title at the Host Institution  (as indicated in the course catalogue) | Deleted  component  [tick if applicable] | Added  component  [tick if applicable] | Reason for change | Number of  credits (or  equivalent) |
|  |  | ☒ | ☐ |  |  |
|  |  | ☐ | ☒ |  |  |
|  |  | ☐ | ☐ |  |  |
|  |  | ☐ | ☐ |  |  |
|  |  | ☐ | ☐ |  |  |
|  |  | ☐ | ☐ |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Approval | Name | Position | Date | Signature |
| Student |  | Student |  |  |
| Responsible person at the Host Institution V |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

iAdditional rows and columns can be added as needed in all tables.

iiAn "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

iiiCourse catalogue: up-to-date information on the institution’s learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications

offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources.

ivAll parties must sign the Learning Agreement before the start of the mobility. It is not compulsory to circulate papers with original signatures; scanned copies of signatures or digital signatures may be accepted, depending on the national legislation or institutional regulations.

vThe responsible person at the Host Institution is an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.

viAll changes should be indicated in Tables A2, while Tables A should not be modified. All Tables (A and A2) should be kept together in all communications. Changes to the study programme abroad should be approved by all parties.